

Peachtree Park Pediatrics

FINANCIAL POLICY

Thank you for choosing Peachtree Park Pediatrics as your healthcare provider.

- Due to frequent changes in healthcare insurance coverage, we require that you provide proof of insurance at EACH visit. If you do not have insurance, are unable to provide proof of insurance coverage, or are on a plan in which we do not participate, full payment is required at the time of your visit.
- If we are a participating provider for your insurance, all copay and coinsurance amounts are due at the time of service. We will routinely file your insurance claim for each visit. Should there be a dispute with your insurance company we will attempt to help you resolve it. While this dispute is being resolved the balance may be transferred to your personal balance, which must be paid upon receipt of the notice or statement.
- Your insurance policy is a contractual agreement between you and your insurance company, not between the physician, or this office, and your insurance company. This office will file your primary insurance for you as a courtesy and assist you in filing secondary claims. However, YOU will be responsible for negotiating any unpaid or disputed claims. It is YOUR responsibility to know what services are covered under your policy. Please present insurance cards for each child at every visit.
- The parent or adult accompanying a minor is responsible for payment at the time of service. In the event of a separation or divorce, Peachtree Park Pediatrics will hold both parents responsible for payment.
- We accept Cash, Checks, Visa, or MasterCard. Your child's account will be assessed a \$25 NSF fee for any returned checks.
- If a large bill is anticipated and financial arrangements need to be made, a payment program may be arranged with our Collections Coordinator. Failure to keep these arrangements or resolve any past due accounts will result in immediate referral to a collections agency.
- If your account becomes past due (more than 60 days from the date of service) we will take the necessary steps to collect this debt. All accounts sent to the collections agency will also be reported to the Credit Bureaus.
- Once an account has been sent to collections we will require cash or credit card payment on the balance prior to future visits. You will also be required to pay in full for any future visits at the time of the visit and will be refunded any payments made from your insurance company. Any family whose account is forwarded to a collections agency may be dismissed from the practice.